



Risk Assessment Form



Venue: Metro Radio Arena

Reference:

Show:

People at Risk: Students and members of the Public

Additional Information:

Hazard	Risk	Rating	Existing Control Measures	Additional Action Required
Moving Vehicles	Collision with Pedestrian	Low	There are dedicated walkways in place. The Car Park is fully lit from early evening. There are stewards dedicated to the mangement of the Car Park and the External area. Children are under Teacher Supervision when out. Speed Limits are imposed within the Arena grounds and adjacent roads. There is a Road Closure in place limiting vehicle movement around the Arena.	
Liquid/ Food spillages	Slips and falls due to waste on the floor	Low	Cleaners are on hand throughout the Arena to maange any spills. Reports of waste or spills are radioed through to the cleaning team by staff and managed effeciently. Wet floor signs are in place where needed.	
Cables	Tripping/falling due to loose cables on the floor	Low	Any cable on the floor will be routed out of public areas where possible. Cable ramps will hold cables in place and provide a means of moving over the cables. Any cables not in a ramp will be taped to the sides of the dasher or along the seating. Stewards are on hand to advise of any potential hazards.	
Unwanted Interest	Abduction	Low	Children are under Teacher Supervision when out. Lost/Found children procedures are in place and all staff are fully trained. There is a Venue lock down procedure in place Stewards are in place throughout the Arena for the safety of Patrons	

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Arena in darkness or low lighting	Falling due to low lighting Child distressed as unable to find seats/party due to low lighting	Low	Dedicated routes to seating with clear aisleways. Stewards have torches and are on hand to show people to their seats. House Lights are on until show starts and come on again during the Interval and at the end of the show.	
Fire	An evacuation due to a Fire Alarm set off or a fire starting	Low	All staff and stewards are trained in evacuation procedures. All areas of production have passed CDM regulations and adhere to Industry standards and guidelines. Fire Doors are open and available throughout the Arena. There is a Safety Message played before the start of each show to advise patrons of procedures. The audience numbers are kept within Guidelines for a safe evacuation. The Show has been fully risk assessed and has full documentation. The Arena is fully equipped with both passive and reactive fire mitigation procedures and control measures. There are fire extinguishers and Fire alarms at all points throughout the Arena. Fully Trained Fire stewards will be in attendance at every show.	
Crowd Disorder	Physical and verbal abuse	Low	Stewards are on hand and identifiable within the crowd and will react to any unrest. The audience profile is low risk for this event. Children are under Teacher supervision for their welfare and safety.	

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Blocked Access and Egress	Serious Injury	Low	The Arena undergoes pre-event checks before doors are open to the public. All Fire doors within the public relam are kept clear of obstruction. Stewards are fully briefed on Egress routes.
Noise	Hearing Damage	Low	There is amplified music but at a level below the second action level. No ear Plugs are required. There are some ear defenders available for people who require them. Production monitor sound levels to ensure they are well within regulations.
Injury or illness	Pre-existing Injury or illness	Low	First Aid cover is provided at each show by Red Cross. The welfare of children is the responsibility of the teachers. Trained stewards are in public areas and able to radio for assistance.
Access and Egress	Slips, Trips and falls	Low	External areas have dedicated paths and walkways. External and Internal areas are well lit. Stewards and on hand internally and externally to assist.

Notes:

It is expected that any school visit will have adequate supervision to look after the Health and Safety and wellbeing of the persons they are bringing to the Venue.
It is the responsibility of the teachers to ensure that the conduct of their students/persons does not impact the show, the venue, or any other patrons attending.
It is the repsonsibility of the visiting school to ensure that the students can get safely to and from the Venue.